

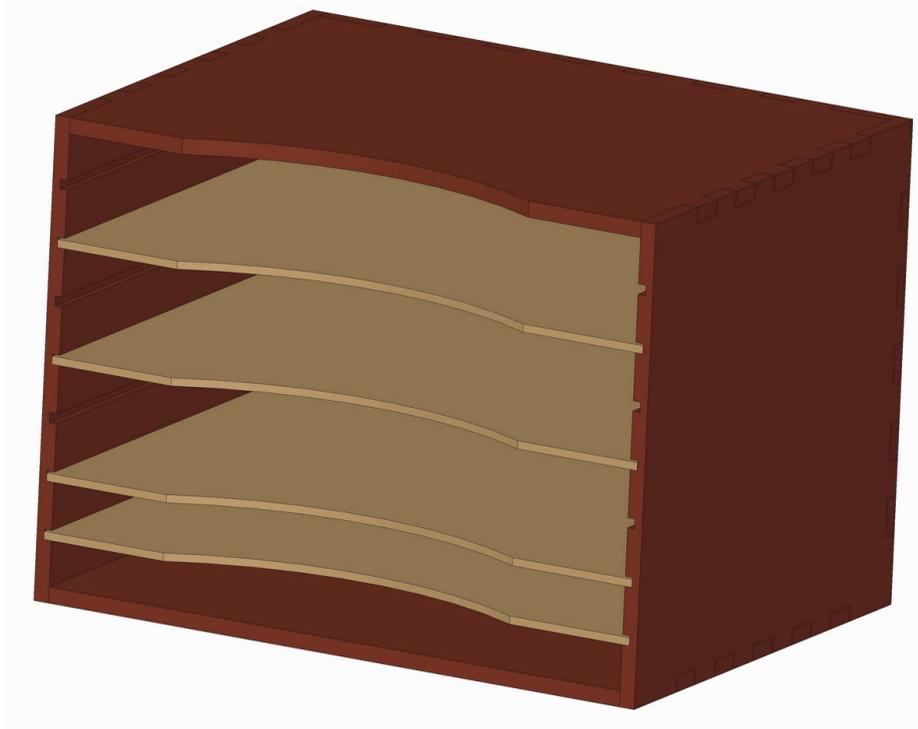
Wooden paper sorter plan

The common problem in the offices is how to keep frequently used documents to be easily accessible and how to find a particular document among numerous papers. This problem can be solved by some kind of paper sorter. Paper sorter serves to sort, organize and keep papers on office desk. It will help to save the space on the desk and keep the office desk free of excessive papers.

There is large number of paper sorters on the market. They can be made of wood, plastic, metal or similar materials. The price is determined by material and design, so if you need nice looking office accessories made of wood, it will probably cost a lot.

To avoid buying of expensive wooden office accessories, you can make it by yourself. Wooden paper sorter is very simple item, so you do not need a professionally equipped workshop for its manufacture.

On this page you can download the plan for wooden paper sorter. This wooden paper sorter has a very simple construction and it can store a variety of file folders, paper supplies, documents, brochures and magazines.



Since it features a five-tier design, you will have enough possibilities to organize and sort your papers and documents. If you will keep it on the desk, your documents will always be at hand.

This multi-level paper sorter can be stacked vertically or horizontally. Paper sorter made by our plan has four adjustable shelves (dividers) that create five slots. The shelves can easily be positioned at different positions (intervals), so it will suit any storage needs. To make it easier to get documents in and out, the middle area of front edge of shelves is cut away.

Simple construction of this wooden paper sorter allows easily adjustment of dimensions during manufacture so it can suit any paper size.

The box parts (top, bottom, back and side parts) are joined with box woodworking joints. Shelves are movable so they can be draw in or out through grooves on the side parts. Our plan proposed seven grooves distributed at regular intervals, but you can arrange them as you need by changing interval between grooves. A little wax on these areas will help the shelves slide in and out easily.

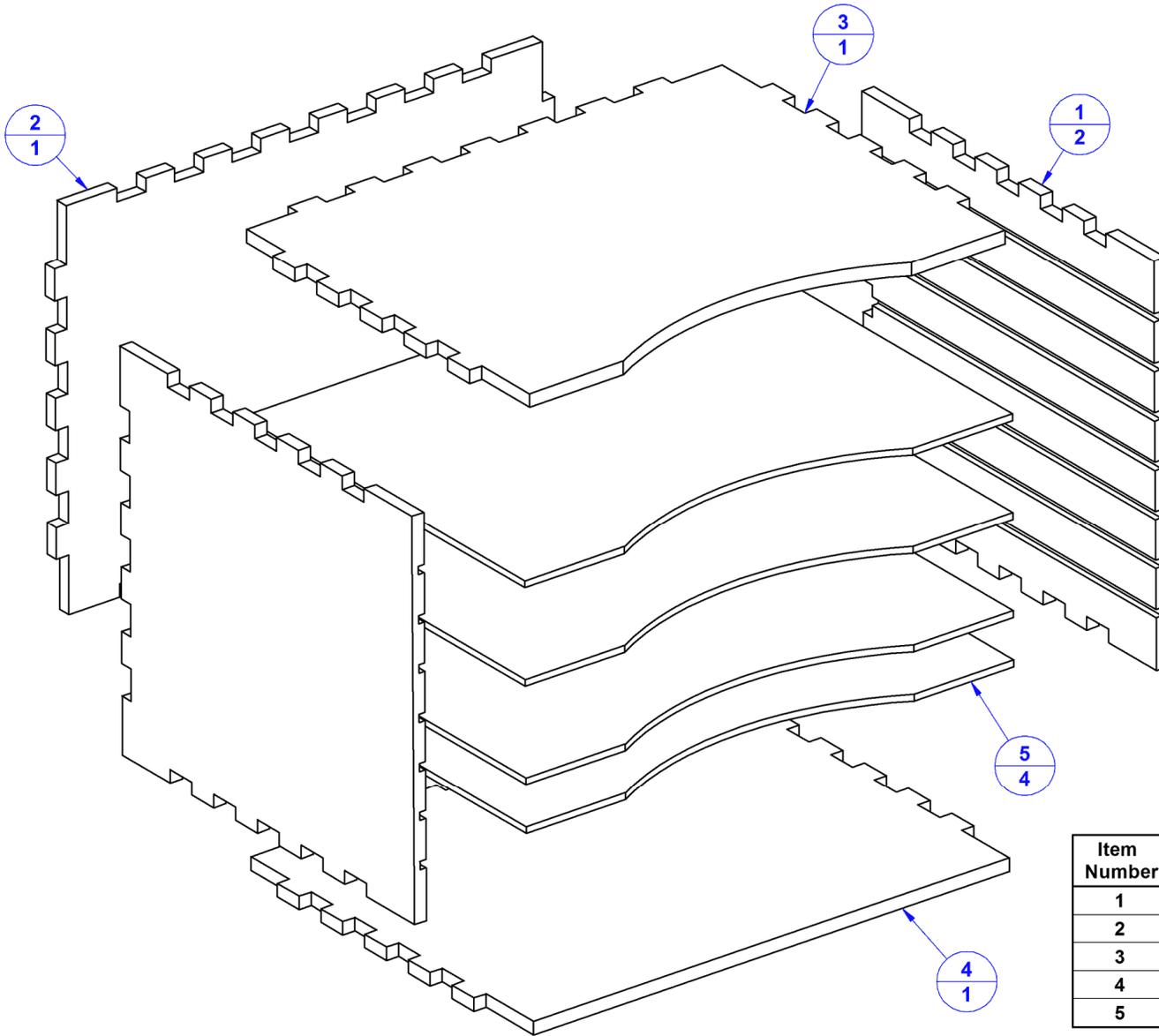
The box parts can be manufactured from any kind of solid wood or plywood. For shelves, you can use hardboard.

Cut all pieces to the sizes listed in the parts list and form the box joints. Before assembly give all parts a good sanding. Dry fit the parts. Trim as necessary and glue up the parts, keeping everything square. Finally, sand all surfaces of the paper sorter smooth and apply the finish. To protect the desk surface, add a soft rubber pads on the bottom part of the box.

This paper sorter is very useful to organize papers not only in office but also in the workshop, at home or everywhere else where there are a lot of paper.

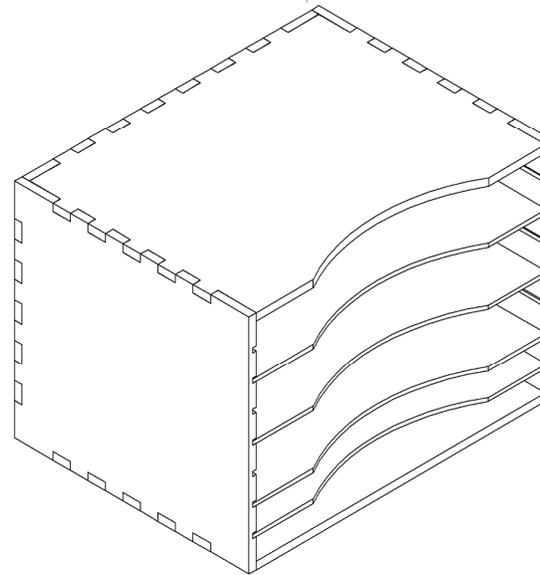
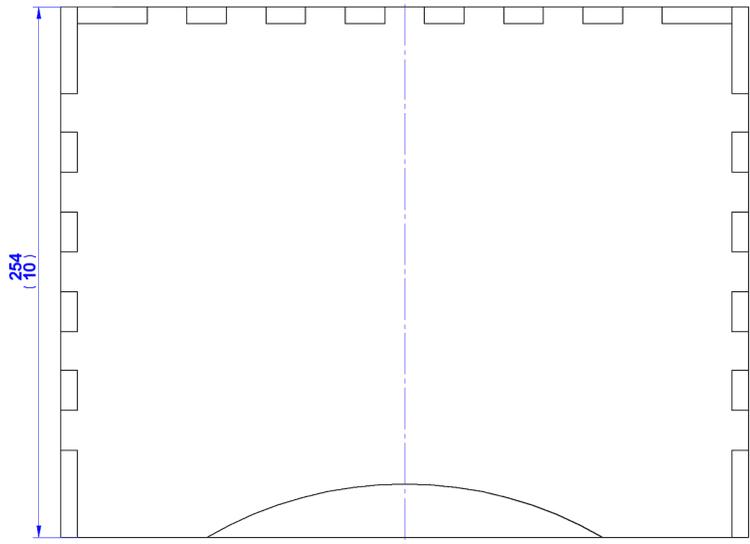
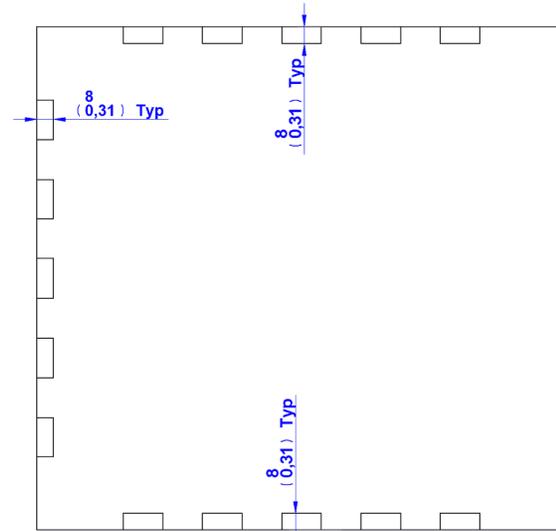
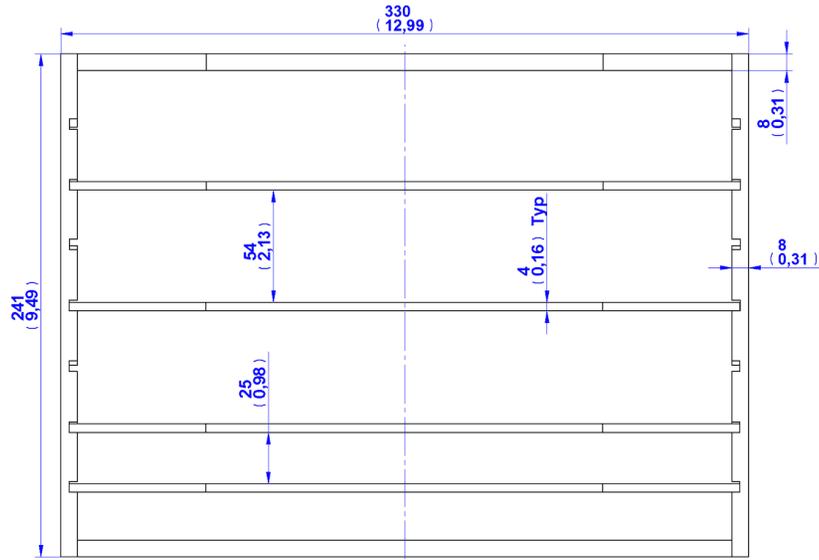
The measurements are given in millimeters, while the measurements given in inches are in brackets (1 inch = 25, 4 mm).

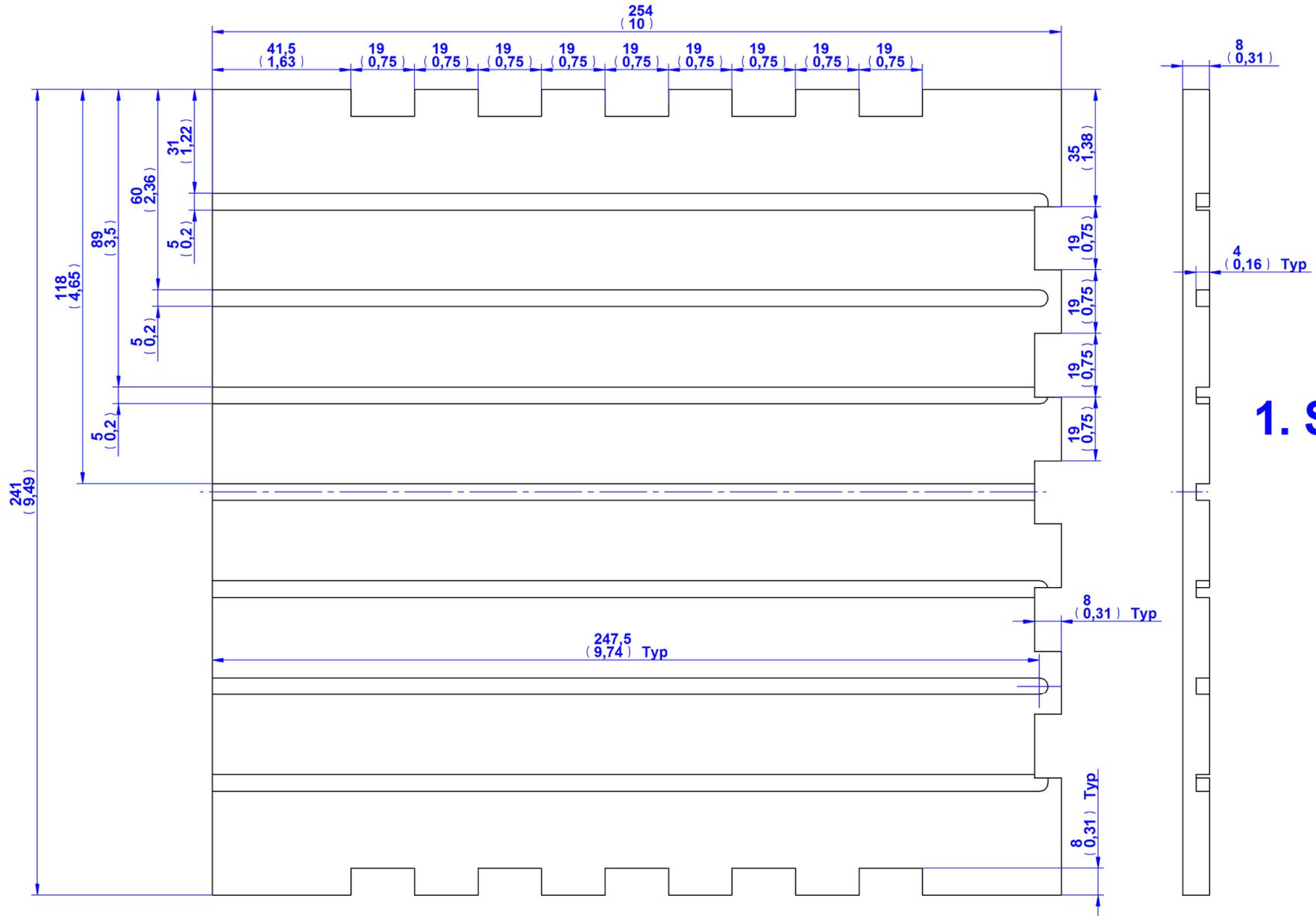
Wooden paper sorter plan – Parts list



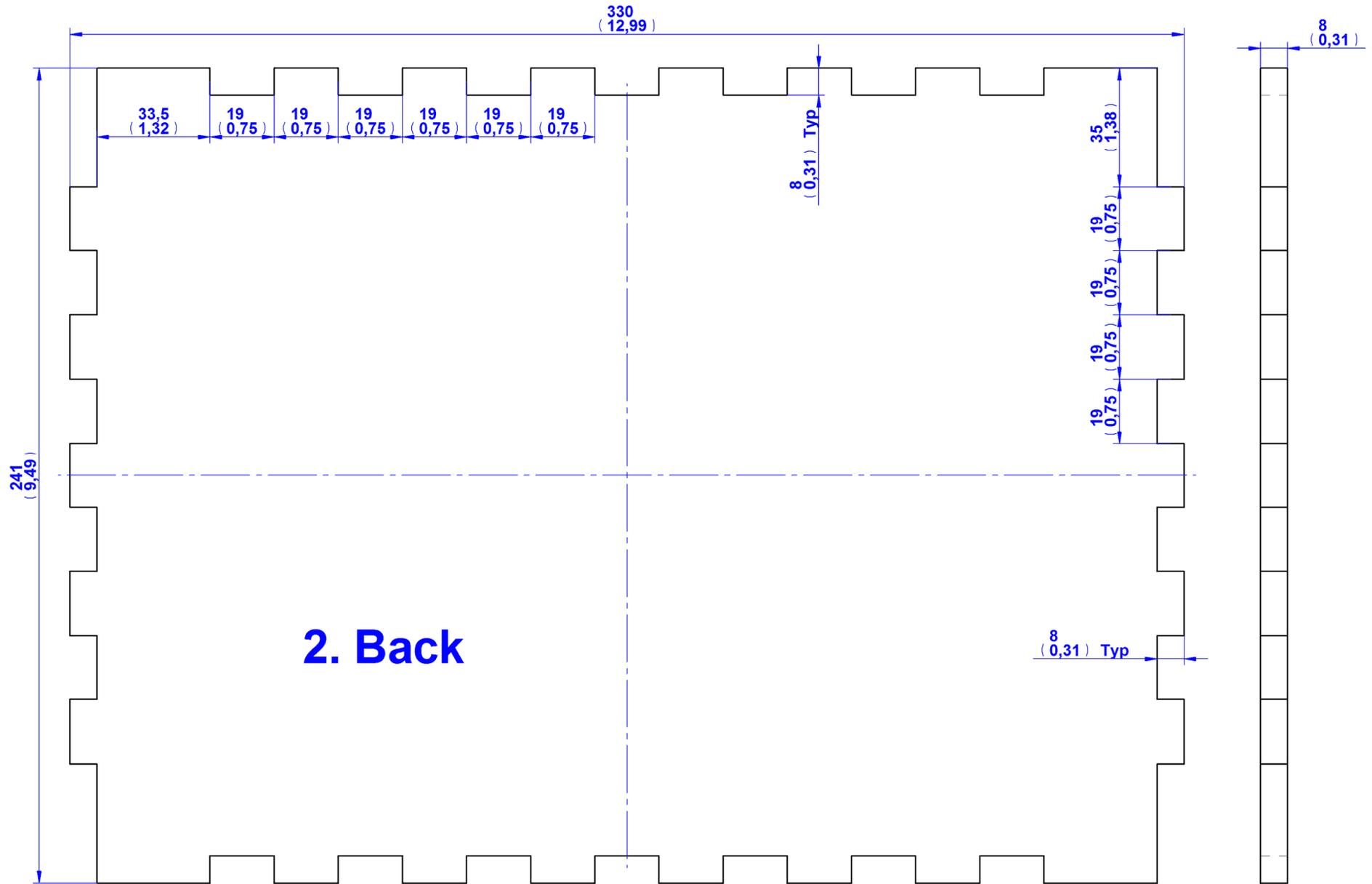
| Item Number | Title | Quantity | Material |
|-------------|--------|----------|----------|
| 1 | Side | 2 | Wood |
| 2 | Back | 1 | Wood |
| 3 | Top | 1 | Wood |
| 4 | Bottom | 1 | Wood |
| 5 | Shelf | 4 | Wood |

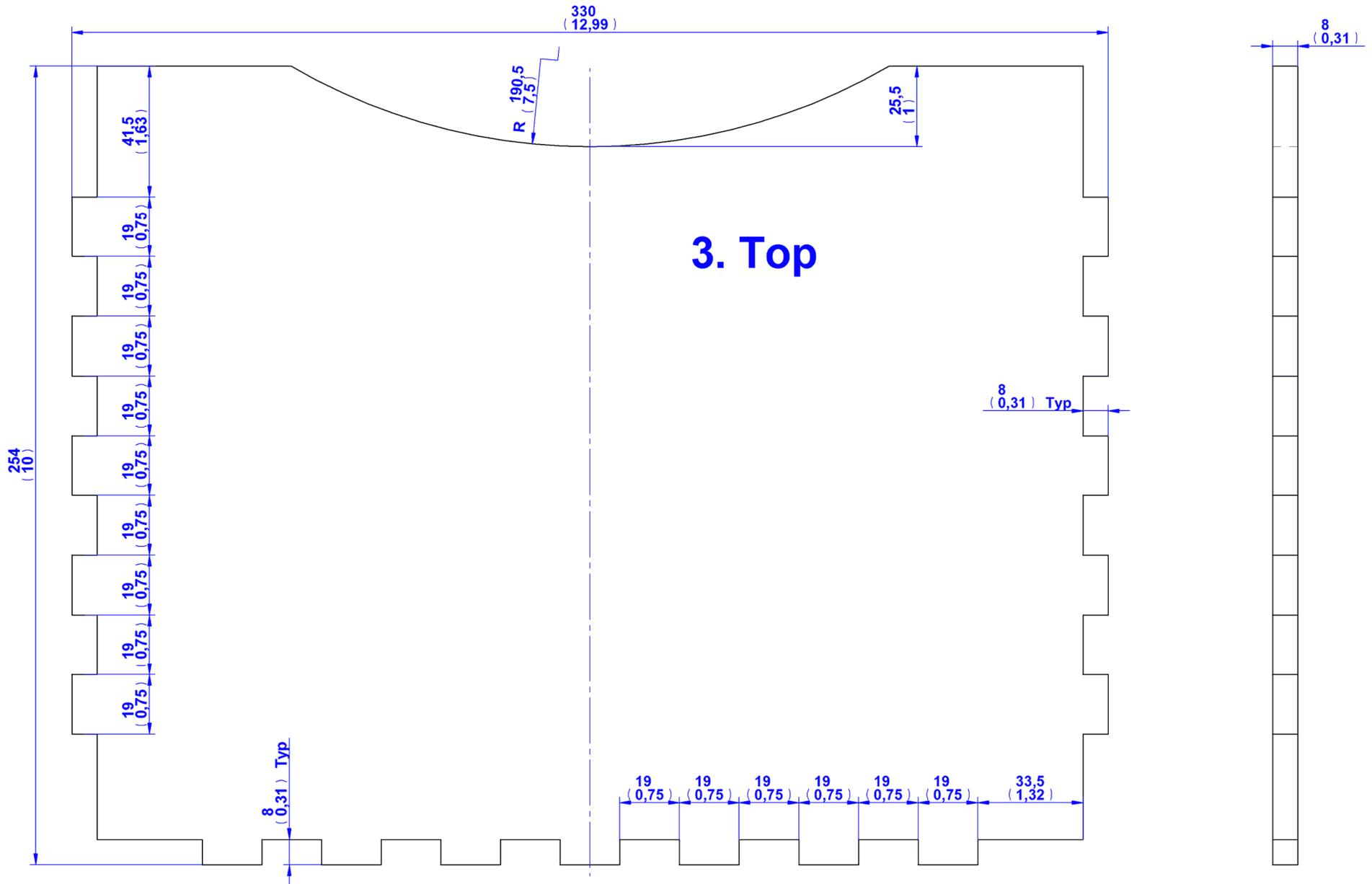
Wooden paper sorter plan – Assembly 2D drawing

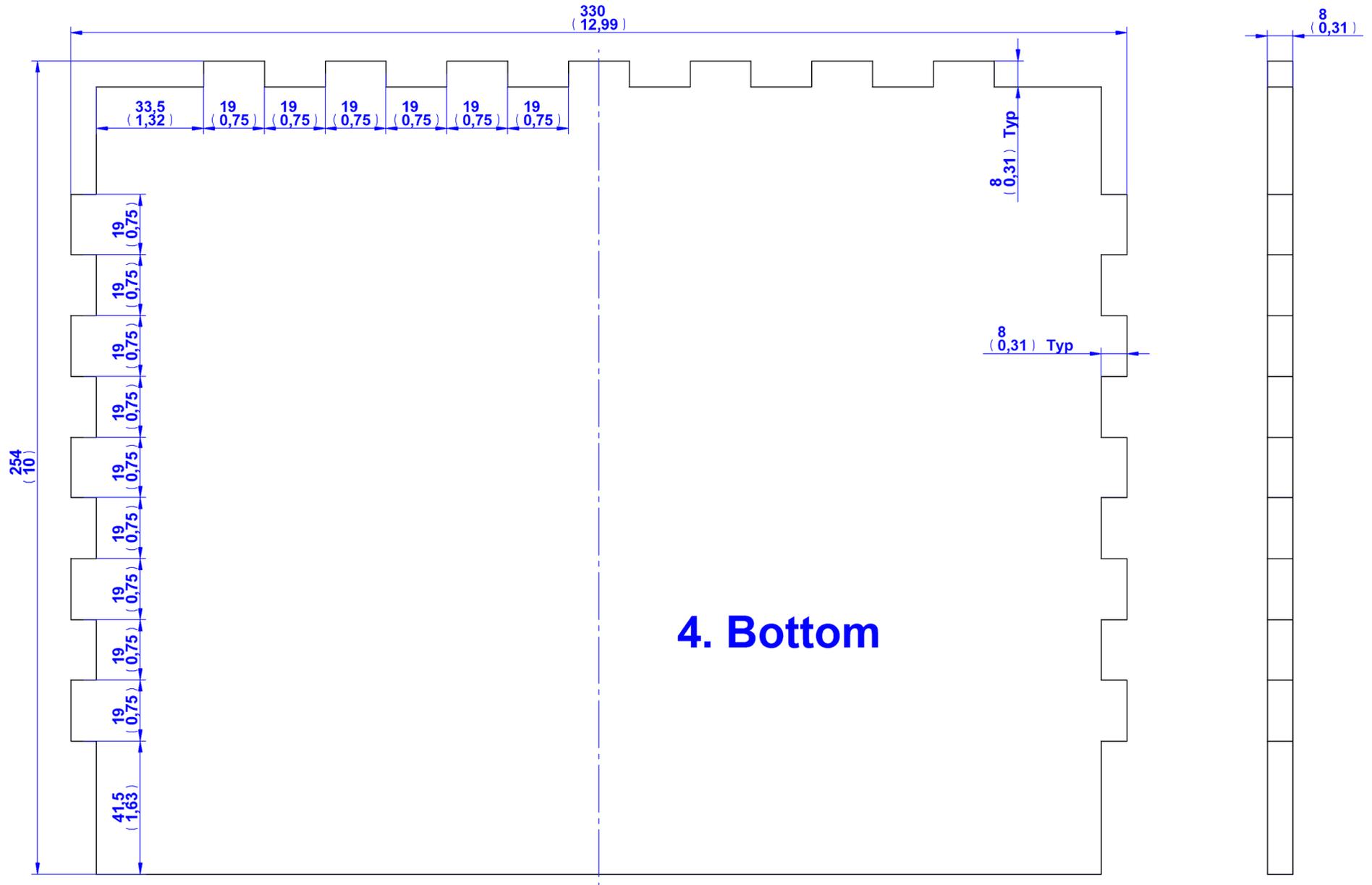


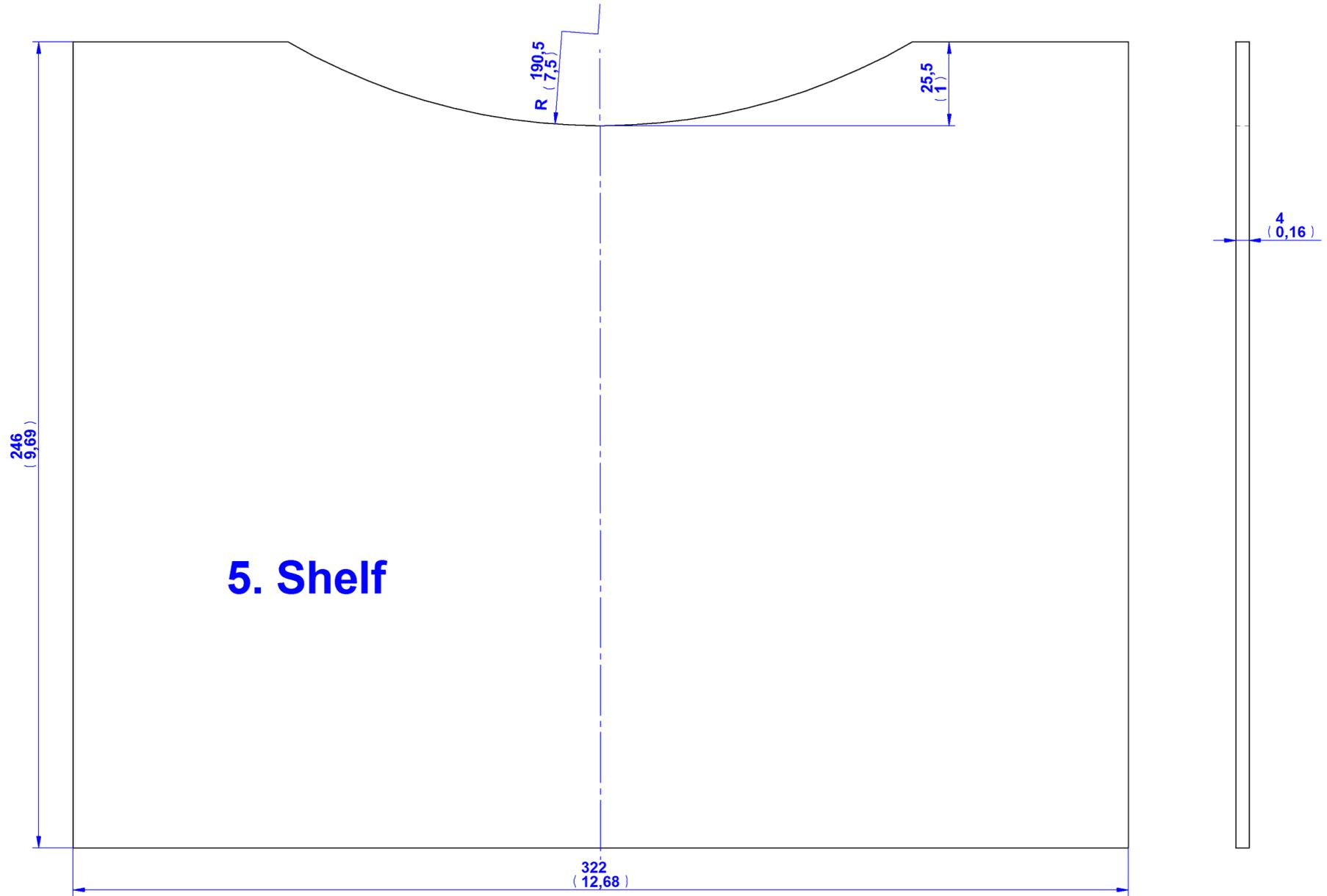


1. Side



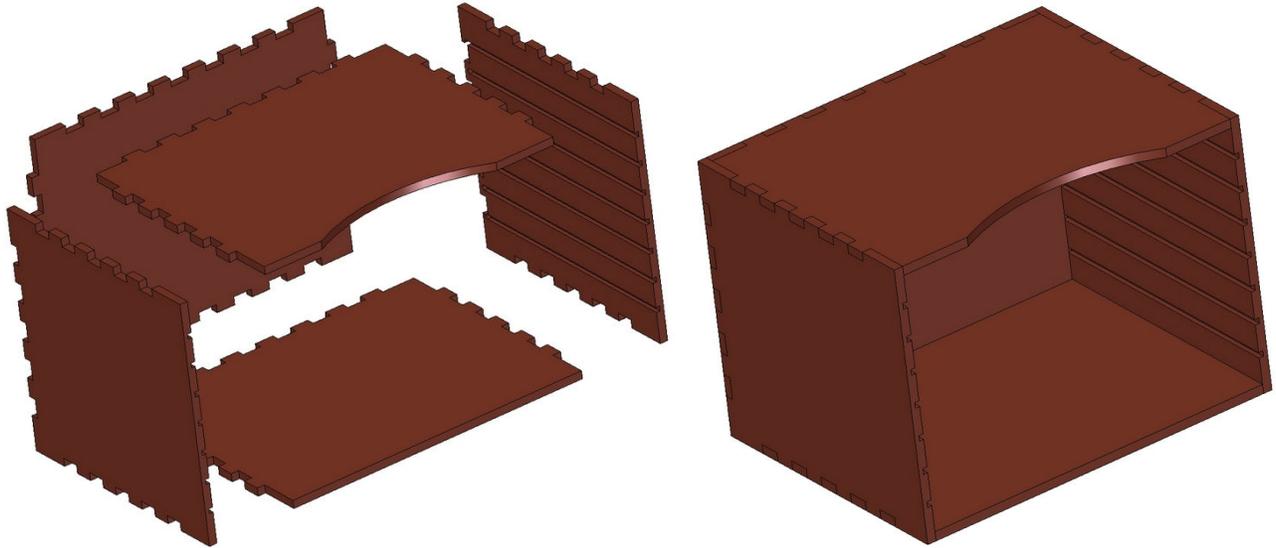






Assemblage instructions

1. Attach the Sides (part 1), Back (part 2), Top (part 3) and the Bottom (part 4) using glue.



2. Put the Selves (part 5) into the sorter. You can place them at the numerous distances that will suit you best.

